



ADVERTISEMENT

THE COLLEGE AWAITS APPLICATIONS FROM SUITABLY QUALIFIED PERSONS FOR APPOINTMENT FOR THE FOLLOWING FIXED TERM POSITION:

REMUNERATION: R221 355 per annum (PL1) (+37% IN LIEU OF BENEFITS)

DURATION: 1 YEARS

LECTURERS (PL1) BUSINESS STUDIES

- **Business Management: REFERENCE NO: NCUTVET/2023/01**
Major subjects:
Cost & Management Accounting & Introductory Accounting, Financial Accounting, Computerised Financial Systems, Computer Practice, Entrepreneurship and Business Management
- **Marketing Management: REFERENCE NO: NCUTVET/2023/02**
Major Subject:
Marketing Management, Entrepreneurship, Business Management, Economics, Management Communication
- **Tourism: REFERENCE NO: NCUTVET/2023/03**
Major Subjects:
Tourism Communication, Travel Office Procedures, Travel Services, Travel Destinations, Travel Communication, Management Communication,
- **Transport & Logistics REFERENCE NO: NCUTVET/2023/04**
Major Subjects:
Transport Operations, Fright Logistics, Mathematics, Transport Economics, Entrepreneurship
- **Safety in Society: REFERENCE NO: NCUTVET/2023/05**
Major Subjects:
Criminal Justice, Law, Introduction to Governance, Introduction to Policing, Mathematical Literacy,
- **Fundamentals: REFERENCE NO: NCUTVET/2023/06**
Major Subjects
Mathematics, Science, Computer Literacy, Technology
- **Mechanical Engineering: REFERENCE NO: NCUTVET/2023/07**
Major Subjects
Engineering Maths, Engineering Science, Engineering Drawings, Trade Theory subject

MINIMUM REQUIREMENTS:

- 3-year qualification in teaching and specialization in specific subject fields.
- Computer literate
- Extensive knowledge and utilization of visual platforms
- SACE Registered

RECOMMENDATIONS:

- Must be able to work under pressure
- Excellent communication skills
- Must be able to work independently
- Willingness to travel attend to attend meetings and trainings/workshops
- Knowledge of Lecturer Support System - Advantageous

KEY PERFORMANCE AREA (DUTIES):

- Record keeping of student attendance
- Compilation of student Portfolio of Evidence (POE)
- Monthly reporting to supervisor
- Quality assurance of all assessments pertaining to the subject they are responsible for.
- Ensure that Integrated Continuous Assessment (ICASS) and Integrated Summative Assessment Task (ISAT) of the subject you are responsible for at the College is implemented.
- Ensure that the correct version of Subject Guidelines, Assessment Guidelines, Syllabi and ISATs are utilized in the subject
- Research and drive innovative ways to improve teaching and learning in the specific subject
- Attend subject meetings cross campus/colleges meetings and workshops when required
- Responsible and accountable for the **recording, capturing** and **verification** of the Integrated Continuous Assessment (ICASS) and Integrated Summative Assessment (ISAT) marks of the students.
- Work Schemes planning and implementation
- Quality teaching and progress reports

APPLICATIONS: *Please Forward Your Application, Quoting the Reference Number and the position you applying for to: The HR Department, Northern Cape TVET College, Private Bag X5031, Kimberley, 8300 or hand deliver to HR Department at 39 Long Street Kimberley.*

CLOSING DATE: *10 February 2023, applications received after the closing date, faxed or emailed applications will not be considered.*

NOTE: *Application forms can be collected at the Central office at 39 Long Street, Kimberley or is available internet <https://ncutvet.edu.za/vacancies-page/services> which must be completed in full, originally signed and dated by the applicant. Applications must be accompanied by a comprehensive, recent Curriculum Vitae (CV) and certified copies of Identity Document, qualifications, Driver's license and all other attachments thereof. All documents certification dates must be within three months of the application date. The specific reference number of the post applied for must be quoted.*

The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence will only be entered into with shortlisted applicants.

If no response is received within 3 months after the closing date, please regard your application as unsuccessful.

The College is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity: (race, gender and disability) in the institution through the filling of posts and a candidate whose appointment, transfer or promotion will promote representivity will receive preference.

ENQUIRIES: Ms E Mokokong

TEL: 053 – 839 2099/ 053 839 2074